



## **Development Networks & Events AmeriCorps Vista**

### **Overview:**

The National Homelessness Law Center (the "Law Center") is the only national legal advocacy organization dedicated solely to using the power of the law to end and prevent homelessness in the United States. Partnering with pro bono attorneys, we bring high impact litigation; lead and support national, state, and local advocacy campaigns; and educate providers, advocates, and the public. Our work creates homes and communities for people experiencing homelessness, improves access to housing for domestic violence survivors, secures education rights for children experiencing homelessness, and protects human rights and dignity by challenging laws that criminalize homelessness.

This VISTA project will increase the number of communities using right to housing solutions to end and prevent homelessness, promote understanding among audiences of the harm of policies that criminalize homelessness, and uphold the educational rights of children currently experiencing homelessness. Dozens of communities, in at least 10-15 state and/or local jurisdictions, will benefit from our campaign goals related to housing and education issues. VISTA volunteers will contribute to the goals of the project by performing activities such as expanding our database design and tracking, developing our network and building organizational capacity to extend beyond the campaign.

**This is a one-year, full-time AmeriCorps VISTA position, hosted at the Law Center. AmeriCorps VISTA provides a modest living stipend, as well as an education award or a post-service stipend upon completion of service.** For specific information about the AmeriCorps VISTA program, visit <https://www.nationalservice.gov/programs/amicorps/amicorps-programs/amicorps-vista>.

### **VISTA Responsibilities:**

The Development Network & Events VISTA member will expand the Law Center's network capacity to communicate with and actively engage diverse stakeholders, supporters, and donors. The emphasis will be building and expanding the ability to virtually engage stakeholders, supporters and donors, including building protocols and procedures to support the planning and preparation of virtual events and donor engagement. Responsibilities for this role will be to:

- Identify, design, and implement creative engagement and communications strategies for our constituencies, utilizing trending technologies and best practices.

- Integrate communications strategies between program/Campaign interests and development interests, and create a sustainability plan.
- Develop strategies to support integration of data systems between multiple departments working in collaboration with other Vista Members and staff.
- Support planning of Law Center events, conferences, and meetings to further the Law Center's work and goals, including: press calls and media kits; webinars; donor development events and fundraisers; and the annual McKinney-Vento Awards, which honors leaders in homelessness advocacy.
- Continue to expand the capacity of databases and resources developed by previous VISTAs.
- Create a development-driven communications plan developed in conjunction with key staff.
- Create an advanced sustainability plan developed for planning and management of development events with a focus on building capacity for virtual events and community engagement.
- Train staff on best practices, procedures, and annual assessments for communications and development events.

#### **Qualifications:**

- Commitment to social justice and anti-poverty issues; desire to protect the civil and human rights of people experiencing homelessness, to end the criminalization of homelessness, and to support the human right to housing;
- Proficiency in Microsoft Office Suite;
- Very strong organizational skills and meticulous attention to detail;
- Strong written and verbal communication skills;
- Problem-solving ability, creative thinking, and ability to recognize opportunities to strengthen partnerships and systems;
- Ability to work both independently and as part of a team;
- Strong interpersonal skills, with the ability to build relationships and communicate effectively and professionally with diverse populations;
- Experience working on issues related to homelessness is a plus; experience with grassroots organizing, advocacy, campaign management, or movement-building strategies is a plus.

#### **Benefits:**

**There are numerous other benefits associated with AmeriCorps**, including travel stipends, health coverage, and special hiring status for federal employment after the completion of the service year. The VISTA volunteer will also receive a free fitness center membership through the Law Center.

Read more about AmeriCorps VISTA service benefits at <http://www.vistacampus.gov/in-service/benefits-service>.

**How to Apply:**

If you are not already registered with AmeriCorps VISTA, you will need to complete the online application through the AmeriCorps VISTA website in order to apply for this position. You can find the link for this position [here](#).

The Law Center is an Equal Opportunity Employer. Persons of color, LGBTQ+ persons, persons with disabilities, and persons who have experienced homelessness are especially encouraged to apply.